

WCN Data Recovery
Telephone: (941) 697-2356
E-mail: wcndatarecovery@gmail.com

Shipping & Packing Instructions

- **Remove** the hard drive from the computer; if you do not know how to do this find an expert to help.
- Handle the drive as you would handle a raw egg.
- **Wrap the media in an Anti-Static Bag** or similar material to prevent electric shock or ESD.
- **Use a box that is 1 ½ to twice the size of the drive.**
- **Pack securely** using bubble wrap, foam, or newspaper so that the drive will not move inside the box.
- Include the completed and signed form and mark the box FRAGILE.
- If sending a laptop or a notebook computer there will be a \$75.00 hard drive removal fee.
- Ship via UPS or FedEx :

WCN Data Recovery
5168 Brunswick Terrace
Port Charlotte, FL 33981.

- Notify WCN by e-mail to: wcndatarecovery@gmail.com of the shipping date, method, and tracking number if possible so we will know when to expect your data, particularly if you request expedited service.